



**Mill Creek Middle School**  
7305 Dexter-Ann Arbor Road  
Dexter, MI 48130  
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**Jami Bronson**  
Principal  
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Assistant Principal

## **Community Service & Leadership Class Description & Expectations**

We've got an exciting and eventful nine weeks planned in the Community Service and Leadership (CS&L) elective class! This course replaces a traditional 7<sup>th</sup> and 8<sup>th</sup> grade student council program to allow more students an opportunity to try leadership and to play an influential role in the happenings at school.

There are three main components to the community service and leadership class: leadership development, school committee work, and individual community service.

### **I. Leadership Development**

Throughout this nine-week course we will focus on many areas of leadership, including communication, listening, team building, decision-making and conflict resolution. Students will have lessons on each of these topics and will also engage in multiple activities to allow them to practice their skills.

Students are expected to carry their leadership skills through to all of their classes at school. Twice during the quarter, teachers will evaluate the students on their leadership in all classes. These evaluations will be part of the student's CS&L grade.

### **II. Committee Work**

At Mill Creek, the students in CS&L plan all school-wide activities, such as dances, spirit weeks, assemblies, charity fundraisers and drives, staff appreciation and students recognition events. In order to plan and carry out these activities, students will be divided into committees within the class. Each committee will have specific goals to work toward and will work together to accomplish these goals. Students will have time in class to work on their committee projects but they may need to assign themselves homework as well. Part of each student's grade is determined by how well they are on task during committee time, and how well his/her committee accomplishes its goals.

### **III. Individual Community Service**

**During this nine-week period, each student is required to complete ten (10) hours of individual community service.** In general, community service should be performed for a non-profit organization or an approved organization that has demonstrated need. Other approved organizations include public schools, nursery schools, intergenerational centers, senior centers, and churches. Many times organizations will contact our program to ask for volunteers. In these cases, the advisors will announce the opportunities in class and students will just need to bring in a signed note from a parent giving permission to participate in this service opportunity.

We would like students to step out of their comfort zone to try new things. For this reason, **we limit the number of service hours students can complete within the school and for non-profit sports teams to five (5) hours out of the required ten (10). Additionally, students may not complete more than five (5) hours out of the required ten (10) in any one place or organization unless approved prior to the service date by a class advisor.** If a student chooses to perform work for a school or a sports team, they must complete at least five (5) hours for another organization.

Once a student has completed community service at a location, a Community Service Verification Form must be completed by the student. **The Verification Form also needs to be filled out and signed by the supervisor of the service. A supervisor cannot be a family member for any reason. A family member cannot sign the verification form for any**

**reason.** We are asking students to step out of their comfort zone and experience new things. The process of how to fill out a Verification Form will be explained in class.

If you are not sure whether an activity will count as community service, **ask** one of the advisors **first**, before you plan to count it toward your hours.

#### **Not community service**

Raking leaves for your grandparent  
(you're just being a good granddaughter/son!)  
Babysitting at a neighbors for free if they  
can afford to pay you  
Going to work with you parents to help  
out (just being a good son/daughter!-  
unless it is a non-profit business)  
Working concessions for your sports team  
(just being a good team member)

#### **Community service**

Raking leaves for other disabled  
seniors **that can't afford paid help**  
Babysitting at a nursery school,  
church or organization in need  
Going to work with your parents at a  
non-profit organization  
Working concessions for a sports  
team that you are not on

\*You may **not** count hours that you are required to do for another organization (church, scouts, 4-H, etc.) as part of your 10 hours for CS&L. However, you may count them toward a Service Pin (see description below).

\*No more than one hour of community service may be completed at home without prior approval by a class advisor. An example of an hour of acceptable service at home would be tying blankets at home and donating them to one of the area hospitals. In an instance like this, the Community Service Verification Form would be signed by the personnel at the hospital who received the blanket. Remember – family members may not sign a Verification Form.

**Possible Service Locations-** This is by no means a complete list of service opportunities!

|  |                                 |
|--|---------------------------------|
| Alpha House  | Washtenaw County Food Gatherers |
| Generations Together   | Dexter Senior Center            |
| Morning Star   | St. Louis School                |
| Mott's Children's Hospital   | VA Hospital                     |
| American Red Cross   | Hunger Coalition                |
| Local Churches   | Salvation Army                  |
| Dexter Chamber of Commerce   |                                 |
| Work for teachers in schools (only up to 5 hours in school/sports) |                                 |
| Humane Society (must be 14 years old or accompanied by a parent)   |                                 |
| Any opportunities offered in class by the advisors                 |                                 |

#### **Mill Creek's Community Service Pin Program**

Mill Creek offers a Community Service Pin program to encourage students to complete service throughout their two years at Mill Creek, and to prepare students to be lifelong service providers. Students are awarded pins and certificates for completing 25 hours, 50 hours, 75 hours, 100 hours and even 150 hours of service during their **two years** at Mill Creek. In addition, any student who completes 50 or 100 hours during a 12-month period will receive a Presidential Service Pin and Certificate from the President of the United States.

**Note: Community Service Hours are due Thursday, October 23<sup>rd</sup>.**

**Please keep the first page and return this one.**

### **Parent Volunteer Opportunities for 1st Quarter CS&L 2014-15**

We love to have parent involvement whenever we can! Please check any areas of interest:

\_\_\_\_\_ Chaperone the 1<sup>st</sup> Quarter Dance: **Friday, October 17<sup>th</sup>, 2014 3:15-5:15pm**  
or sign up on the Mill Creek home page and sign up for email alerts via the Quick  
Resources box – Click “Mill Creek Email Sign Up” link. Select “Mill Creek Dance  
Chaperone”.

\_\_\_\_\_ Bake or provide munchies for events that the students schedule in their committees.

\_\_\_\_\_ Other

We will confirm participation in any events prior to the event. How can we contact you to confirm?

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Thank you for your support!

Valorie Berryman, Julie Wineman and Marianne Mutschler  
Community Service and Leadership Advisors

### **COMMUNITY SERVICE & LEADERSHIP CLASS ASSIGNMENT #1**

**Students, please read through the CS&L Class Description and Expectations with your parents. Then, please sign below and have your parent sign to show that you have both read these expectations.**

**Please return this sheet to class by Friday, September 5<sup>th</sup>, 2014.**

Student Name (Printed): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent Name (Printed): \_\_\_\_\_

Parent Signature: \_\_\_\_\_